

LABOR MANAGEMENT MEETING MINUTES

February 7, 2017

Members Present: Paula Adam, Tom Auner, Tammy Butler, Linda Donelon, Barb Sclesky-Gannon, Dan Goode, Jim Powell, Mike Verlingo, Matt Yunker

Organizational Issues:

Meeting Dates: December 7, 2017; February 1, 2018, May 3, 2018

Meeting Time: 9:30 a.m.

Meeting Place: Board of Education Conference Room

Agenda Items: Agenda items will be submitted by email no later than Noon the day before meeting dates.

Minutes will be distributed to members first who will have five business days to review/make corrections; then posted on district website.

I. NORTH RIDGEVILLE ACADEMIC CENTER UPDATES

Icon is still working on completing a punch list of items, which may take 1-2 years before completion. Anyone with items that need addressed should notify Matt Yunker, Seth Perry or Jim Powell, not ICON.

II. COMMUNICATING WITH SUPERVISORS

Any items of concern must be addressed following the chain of command. Examples would be cleaners should contact Seth Perry, not the building principals; bus drivers should contact Tammy Butler, not Matt Yunker.

III. CLEANERS WORKING ALONE IN BUILDINGS

In a couple of the buildings there are only two cleaners working at night in the building. In the event one of the cleaners have to leave early, it does not mean that the other cleaner must also leave. As per the Master Agreement, Article 35.1(H), Reasonable efforts will be made to see that cleaning personnel do not work alone in a building.

IV. ONCE AROUND

Dan Goode – Concerns with athletics getting transportation requests in late. Drivers not being notified until one to two days before the event. Matt Yunker replied that tournaments are the biggest obstacle as they don't know in advance how far the team will advance. He will let the A.D. know to put in requests for transportation in a timely manner.

RHTA dismissal for walkers and car riders is at 2:15 and bus riders at 2:20. Is there a way to get bus riders released earlier to get the buses to the NRAC sooner? Jim Powell and Matt Yunker said they are working on getting times changed.

Matt Yunker – Feels the year has started off great considering all the changes throughout the district.

Tammy Butler – Can't thank the drivers/aides enough for the excellent jobs they are doing this year. They are still four drivers short, but have six going through training. Currently NRCS pays for the training for the potential drivers (\$80). Discussion was held on the possibility of a contract made with new drivers before they are trained to pay for their own training. Then if they stay a certain length of time, they will be reimbursed.

Linda Donelon – When the kids at the NRAC are in the serving lines there are no monitors around. Would like to see more supervision in the serving area. The sound system can't be heard in the cafetorium during lunch periods.

Matt Yunker explained the sound system was not designed to be heard over 700 kids. The NRAC administrators are working to come up with a system to quiet the kids when an announcement is being made.

Paula Adam – The paras have no place to store their personal items during the school day and no place to eat. Because of time constraints they are not getting lunches. They also have to go to the other side of the building to clock in/out.

Matt Yunker explained that they can clock in on any computer that has timeclock installed. There are time clocks in the receiving area by the cafeteria that are always on also. He will check to see if there are any lockers still available by the cafeteria to use, and if not there is room to add more lockers if needed. The concession room is always available for staff to eat their lunches.

Tom Auner – Wanted to know if a custodian at the NRAC had a problem or concern, who should they go to?

The B maintenance position job description includes cleaning locker rooms. This should be a custodian or cleaner's job.

Matt Yunker said they always need to follow the chain of command. Custodians should go to Seth Perry first, then himself.

Matt will review the hours and job description of the B maintenance position.

Job Descriptions – A survey was done last year and Central Office positions were realigned from the results of the survey. A new survey will be done and committees formed.

NEXT MEETING DATE IS THURSDAY, DECEMBER 7, 2017