

**The North Ridgeville Board of Education met in Regular Session on March 19, 2019 at 6:00 p.m. in the North Ridgeville Academic Center Community Room.**

**CALL TO ORDER**

Pledge of Allegiance

**ROLL CALL**

The following members were present and answered to roll call: Mrs. Kristen Iezzi, Mrs. Marci Saxon, Mrs. JoAnna Timura, and Mr. Frank Vacha. Mrs. Kelly McCarthy was absent.

**FINALIZATION OF AGENDA** - none

**Resolution 19:3-57 APPROVAL OF MINUTES**

It is recommended that the Board of Education approve the video transcribed meeting minutes for February 19, 2019. Further, it is recommended that a written summary of the special, and regular minutes for the meetings on February 5, 2019 and February 19, 2019 be approved.

Moved by Mrs. Timura, seconded by Mr. Vacha, that the Board of Education approve the above minutes.  
ROLL CALL: Timura – Yes, Vacha – Yes, Iezzi – Yes, Saxon – Yes. Motion carried (4-0)

**SUPERINTENDENT'S/TREASURER'S REPORT**

(Examples: Building Reports, Recognitions, Announcements, etc.)

**STAFF, STUDENT, COMMUNITY RECOGNITION**

**Student Recognition: March Students of the Month**

1. Early Childhood Learning Community: **Weston Thacker, Marion Mohamad**
2. Liberty Elementary 1-2: **Nolan Morek, Leah Starkweather**
3. Academic Center Elementary 3-4: **Katelyn O'Meara, Camryn Stewart**
4. Academic Center Intermediate 5-8: **Sergio Melendez, Aleena DeAmicis**
5. Ranger High Academy STEM: 2-8: **Brielle Martin, Xavier Compton**
6. North Ridgeville High School: **Hailey Ables, Jenna Janning**

**Staff Recognition for March:**

Alissa Roseto, Rosemary Marshall

February: Randi Muck

**Animal Protective League Fundraiser**

NRAC and Student Council will present a check to the APL Organization in the amount of \$4344.40.

**ANNOUNCEMENTS**

Ms. Roxann Caserio stated that input was needed on a survey related to academics and facilities which resides on the NRCS website.

Ms. Iezzi relayed a "Thank you" on behalf of the PTA council for all those who supported the Dodgeball Tournament.

Ms. Renee Villare requested that students, staff and the public come to see the Sparkle Cheerleaders

The Board President will call for a brief intermission following completion of the above recognitions.

**HEARING OF PUBLIC ON AGENDA ITEMS** \* - none

**HEARING OF THE PUBLIC ON REHIRING A RETIRED TEACHER** - none

Charles Allen Sincel, Jr.

**Resolution 19:3-58 CONSENT AGENDA**

*Mrs. Saxon stated:* It is recommended that the Board of Education approve the Consent Agenda Resolution as presented on March 5, 2019.

**EDUCATION COMMITTEE REPORT**

Mrs. Timura, Mrs. Iezzi

**AGREEMENTS**

1. **MURRAY RIDGE CENTER – LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
Renewal of agreement for services for SPED students ages 6 through 21 for the 2019-2020 school year.

**2. NANCY LOWRIE AND ASSOCIATES**

An agreement between Nancy Lowrie & Associates (NLA) and North Ridgeville City Schools District for a school-based program that places masters-level, experienced, Ohio-licensed mental health professionals on-site, in selected locations to provide, as required and/or requested, emotional, psychological, substance abuse, and mental/behavioral health evaluation and treatment services to students and related family members. Services delivered in a coordinated manner with North Ridgeville City Schools leadership, teachers, and staff.

**3. RACHEL WIXEY AND ASSOCIATES, LLC**

This Master Service Agreement is made as of March 19, 2019 to be effective (April 1, 2019) by and between the Governing Board of the Educational Service Center of Cuyahoga County, acting on behalf of the North Coast Shared Service Alliance (jointly as vendor, hereafter referred to as the "Rachel Wixey Company"), and North Ridgeville City Schools. The Scope of services will include: Recruitment, Compliance, Employment, Reasonable Assurance, Scheduling and Aesop Administration, Training, and Payroll Administrative and Retirement.

**FIELD TRIPS**

**1. OUT OF STATE FIELD TRIP TO SANTO DOMINGO, DOMINICAN REPUBLIC**

It is recommended that the Board of Education approve the supervised out-of-state field trip for members of the North Ridgeville High School to travel to Santo Domingo, Dominican Republic from April 19, 2019 through April 26, 2019.

**2. OVERNIGHT/EXTENDED FIELD TRIP TO OHIO SEA GRANT AND STONE LAB**

It is recommended that the Board of Education approve the supervised overnight field trip for members of the Ranger High Tech Academy will to travel to Ohio Sea Grant and Stone Laboratory Science Inquiry through Ohio State University from May 16, 2019 through May 17, 2019.

**2019 SUMMER SCHOOL BROCHURE**

It is recommended that the Board of Education approve the 2019 Summer School Brochure.

**POLICY COMMITTEE REPORT**

Mrs. McCarthy, Mrs. Saxon

**ADOPT BOARD POLICIES – SECOND READING AND ADOPTION**

It is recommended that the Board of Education approve the Second Reading and Adoption of the new and revised Board Policies listed below:

1. DGD, Online Banking/Electronic Funds Transfers
2. EBDE, Narcan Policy
3. EBDC, EpiPen Policy
4. KG-R , Community Use of School Premises

**COMMUNICATIONS REPORT**

Mrs. Iezzi, Mrs. Timura

**ACCEPTANCE OF GIFTS**

It is recommended that the Board of Education accept the following gifts with appreciation:

1. Lego Sets (Estimated value \$200.00) was donated by Kathleen Tipka to the North Ridgeville Ranger High Tech Academy to be used as needed.
2. Gently used Reading Books (Estimated value \$50.00) was donated by Amy Runser to North Ridgeville Ranger High Tech Academy to be used in the Library.
3. Multiple pieces of Press Board (Estimated value \$50.00) was donated by Heather Foldi to North Ridgeville Ranger High Tech Academy to be used as needed.
4. Four Hundred Sixty Five Dollars (\$465.00) was donated by Winkelectric to the North Ridgeville Academic Center to be used for a Student to attend the Washington DC trip.
5. Nine Hundred Thirty Dollars (\$930.00) was donated by Fields United Methodist Church to the North Ridgeville Academic Center to be used for Students to attend the Washington DC trip
6. One Thousand Dollars (\$1000.00) was donated by Lions Club of North Ridgeville to the North Ridgeville Academic Center to be used for Students to attend the Washington DC trip.
7. One Hundred Fifty Dollars (\$150.00) was donated by Georgia and Donald Awig to the North Ridgeville Academic Center to be used toward Students to attend the Washington DC trip.
8. One Hundred Dollars (\$100.00) was donated by Mark and Lisa Harrelson to the North Ridgeville Academic Center to be used toward Students to attend the Washington DC trip.
9. Sixty Dollars (\$60.00) was donated by Melissa O'Donnell to the North Ridgeville Academic Center to be used toward Students to attend the Washington DC trip.
10. One Hundred Dollars (\$100.00) was donated by the North Ridgeville Community Care to the North Ridgeville High School to be used for Choral Music for the High School Choir Students.
11. Five Hundred Dollars (\$500.00) was donated by the North Ridgeville Travel Basketball Association to the North Ridgeville Athletic Department to thank the department for their tremendous efforts. The monies will be used as needed.

**BUILDING AND OPERATIONS REPORT**

Mr. Vacha, Mrs. McCarthy

**RE-ASSIGNMENT OF EQUIPMENT**

It is recommended that the Board of Education reassign the following obsolete/un-usable equipment to an idle capacity. The equipment will be used for spare parts, may be resold, or removed for disposal.

<u>Tag</u>	<u>Item</u>
01637	Activboard - St. Peters
01647	Activboard - St. Peters
111621	Portable Classroom - H.S.
111633A	Awnings - ECLC

### **TRANE SERVICE AGREEMENT**

It is recommended that the Board of Education approve the agreement between Trane Service Company and the North Ridgeville City Schools. The Initial Term of this Service Agreement is 1 year, beginning April 1, 2019 and expiring March 31, 2020. Trane Service Company agrees to inspect and maintain the Covered Equipment according to the Terms and Conditions and Scope of Services. The total cost of the agreement is \$30,323.00.

### **HUMAN RESOURCES REPORT**

Mrs. Saxon, Mrs. Iezzi

### **EMPLOYMENT RECOMMENDATIONS**

### **2019 SUMMER SCHOOL COORDINATOR/ASSISTANT COORDINATOR CONTRACTS**

It is recommended that the Board of Education approve the 2019 Summer School Coordinators' contracts listed below:

**Darby, Jessica Michelle** – Coordinator effective for the 2019 Summer School Program. This position will be shared by another employee and compensation will be 50% of Step 2 of the Board approved Summer School salary index.

**Darby, Jessica Michelle** – Assistant Coordinator effective for the 2019 Summer School Program. This position will be shared by another employee and compensation will be 50% of Step 2 of the Board approved Summer School salary index.

**Weckesser, Jacob T.** – Coordinator effective for the 2019 Summer School Program. This position will be shared by another employee and compensation will be 50% of Step 2 of the Board approved Summer School salary index.

**Weckesser, Jacob T.** – Assistant Coordinator effective for the 2019 Summer School Program. This position will be shared by another employee and compensation will be 50% of Step 2 of the Board approved Summer School salary index.

### **SPECIAL PROJECT STIPENDS**

It is recommended that the Board of Education award special project stipends to the individuals listed below:

**COMPREHENSIVE GUIDANCE CURRICULUM** – Maximum of fifteen (15) hours @ \$25.00 per hour, with work to be completed by February 28, 2019.

**Andrews, Jordan T.**  
**Brediger, Kathleen Maura**  
**Johansen, Nicole Marie**  
**Kennedy, James D.**

**SUPPORT STAFF**

It is recommended that the Board of Education approve the Support Staff appointments as listed below.

**Nieves, Fransisco Alex** - as an eight (8) hour Cleaner in the Maintenance Department at Liberty Primary School effective February 25, 2019 for the 2018-2019 contract year only. Compensation will be at Level A, Step 3 of the Board approved salary schedule.

**Romito, Cynthia Ellen** - Summer School Secretary effective for the 2019 Summer School Program. Compensation will be at Level A, Step 3 of the Board approved Secretary Salary Index. Not to exceed six (6) hours per day, with additional days/hours as scheduled and approved. This position will be shared by another employee.

**Sas, Lana Michele** - Summer School Secretary effective for the 2019 Summer School Program. Compensation will be at Level A, Step 4 of the Board approved Secretary Salary Index. Not to exceed six (6) hours per day, with additional days/hours as scheduled and approved. This position will be shared by another employee.

**Satterfield, Michael Charles** - as a six (6) hour Bus Driver in the Transportation Department effective March 4, 2019 for the 2018-2019 contract year only. Compensation will be at Level A, Step 1 of the Board approved salary schedule.

**SUPPLEMENTAL CONTRACT**

It is recommended that the Board of Education award a supplemental contract to the individual listed below for the 2018-2019 school year only.

**Myers, Lindsay S.** - Art Club Advisor - High School

**SUPPORT STAFF SUBSTITUTES**

It is recommended that the Board of Education approve the Support Staff Substitute appointments listed below for the 2018-2019 school year only with compensation to be in accordance with the Board approved salary index. Employment will be on an as needed basis in accordance with rules, regulations and Board Policy governing such employment. These appointments are conditional based upon the content of the Criminal History Record Check as set forth in Board Policy GBQ.

**Bernstein, Stuart Ian** - effective February 25, 2019  
**Beursken, Kayla Ann** - effective March 5, 2019  
**Likakis, Gregory** - effective February 25, 2019

**ADJUSTMENTS**

**BENEFIT BOOKS FOR NON-UNION SUPPORT STAFF, SUPERVISORS AND ADMINISTRATORS**

It is recommended that the Board of Education approve the adjustments to the Benefit Books as listed below.

1. Adjustment to the non-represented support staff employee benefit book to be effective for the 2019-2020 contract year.
2. Adjustment to the supervisor employee benefit book to be effective for the 2019-2020 contract year.
3. Adjustment to the administrator employee benefit book to be effective for the 2019-2020 contract year.

**CERTIFIED STAFF**

It is recommended that the Board of Education approve the Certified Staff adjustment as listed below.

**Helling, Carrie N.** - adjust contract from a 1.0 F.T.E. School Psychologist to a .60 F.T.E. School Psychologist effective March 20, 2019 for the 2018-2019 contract year.

**SUPPORT STAFF**

It is recommended that the Board of Education approve the Support Staff adjustment as listed below.

**Radsvick, Linda L.** - adjust from paid FMLA/Medical Leave effective December 20, 2018 through March 3, 2019. Linda's estimated return to work date is March 4, 2019 to paid FMLA/Medical Leave effective December 20, 2018 through February 26, 2019. Linda returned to work on February 27, 2019.

**LEAVES**

**CERTIFIED STAFF**

It is recommended that the Board of Education approve the Certified Staff Leave of Absences as listed below.

**Barberic, Kerri Anne** - paid FMLA/Maternity Leave effective February 6, 2019 through March 20, 2019 and unpaid FMLA effective March 21, 2019 through April 17, 2019. Kerri plans to return to work on April 18, 2019.

**Born, Brynn Elizabeth** - unpaid Parental Leave effective for the 2019-2020 contract year. Brynn plans to return to work for the 2020-2021 contract year.

**Eberwein, Stacy Kay** - unpaid Parental Leave effective for the 2019-2020 contract year. Stacy plans to return to work for the 2020-2021 contract year.

**Helling, Carrie N.** - paid FMLA/Maternity Leave effective February 5, 2019 through March 19, 2019. Carrie plans to return to work on March 20, 2019.

**May, Rosa Maria** - unpaid Parental Leave effective for the 2019-2020 contract year. Rosa plans to return to work for the 2020-2021 contract year.

**Pierro, Victoria Maria** - paid Maternity Leave effective February 14, 2019 through March 7, 2019 and unpaid Maternity Leave effective March 8, 2019 through March 28, 2019. Victoria plans to return to work on March 29, 2019.

**Reynolds, Erin Michelle** - paid FMLA/Maternity Leave effective January 24, 2019 through March 7, 2019 and paid FMLA/Medical Leave effective March 8, 2019 through March 21, 2019 and unpaid FMLA/Medical Leave effective March 22, 2019 through April 18, 2019. Erin plans to return to work on April 29, 2019.

**Van Treuren, Sharon M.** - paid FMLA/Maternity Leave effective January 15, 2019 through March 12, 2019 and paid FMLA/Medical Leave effective March 13, 2019 through April 4, 2019 and unpaid FMLA/Medical Leave April 5, 2019 through April 10, 2019 and unpaid Medical Leave effective April 11, 2019 through April 12, 2019. Sharon plans to return to work on April 15, 2019.

### **SUPPORT STAFF**

It is recommended that the Board of Education approve the Support Staff Leave of Absence as listed below.

**Calhoun, Jimmy Allen R.** - paid FMLA/Medical Leave effective November 26, 2018 through December 12, 2018 and unpaid FMLA/Medical Leave effective December 13, 2018 through February 11, 2019. Jimmy returned to work on February 12, 2019

### **RESIGNATIONS**

#### **CERTIFIED STAFF**

It is recommended that the Board of Education accept the Certified Staff resignations as listed below.

**Coyne, Margaret Clare** - resignation as a First Grade Teacher effective March 1, 2019.

**Schnaith Ibanez, Maria Victoria** - resignation as an Intervention Specialist at the High School effective March 11, 2019.

#### **SUPPLEMENTAL CONTRACT**

It is recommended that the Board of Education accept the Supplemental resignation as listed below.

**Frieg, Dana Lea** - resignation as Art Club Advisor - High School effective August 27, 2018.



**SUPPORT STAFF SUBSTITUTES**

It is recommended that the Board of Education accept the Support Staff Substitute resignations as listed below:

**Futrall, Tracy S.** - effective February 12, 2019  
**Kalvitz, Katherine** - effective February 15, 2019  
**Wysocky, Melissa L.** - effective February 20, 2019

Moved by Mrs. Saxon, seconded by Mrs. Timura, that the Board of Education accept the Consent Agenda as presented above.

ROLL CALL: Saxon – Yes, Timura – Yes, Iezzi – Yes, Vacha – Yes. Motion carried (4-0)

**FINANCE/AUDIT REPORT**

Mrs. McCarthy, Mr. Vacha

*Mr. Vacha stated:* Operating revenues and expenditures continue to track plan amounts for fiscal year 2019. The Medicaid audit has been completed and submitted. NRCS will be receiving a refund of \$39,550. North Ridgeville City Schools has also received the Auditor of State Award for excellence in financial reporting in accordance with Generally Accepted Accounting Principles for Fiscal Year 2018. I motion to approve the Finance/Audit report in one reading.

**Resolution 19:3-59 FINANCIAL REPORT AND REPORT OF INTEREST AND INVESTMENTS**

It is recommended that the Board of Education approve the Financial Report and Report of Interest and Investments for February 2019.

Moved by Mr. Vacha, seconded by Mrs. Timura, that the Board of Education approve the Financial Report and Report of Interest and Investments for February 2019.

ROLL CALL: Vacha – Yes, Timura – Yes, Iezzi – Yes, Saxon – Yes. Motion carried (4-0)

**OTHER BOARD BUSINESS**

**Human Resources**

Mrs. Saxon, Mrs. Iezzi

*Mrs. Saxon stated:* Under other board business we have some Human Resources items to consider. There are 15 items in total.

- 1- Certified Leave Replacement
- 1- Supplemental Contract
- 2- Support Staff Appointments
- 1- Certified Staff Salary Adjustment
- 1- Support Staff Contract Adjustment
- 3- Certified Leave Requests
- 2- Certified Staff Resignations
- 1- Support Staff Resignation
- 1- Support Staff Substitute Resignation
- 2- Terminations

I request approval of these items on one reading. Motion to approve.

**EMPLOYMENT**

**CERTIFIED LEAVE REPLACEMENT**

It is recommended that the Board of Education approve the Certified Leave Replacement as listed below.

**Brailer, Jennifer** - as a First Grade Leave Replacement Teacher at Liberty Primary School for Kay Powers effective March 5, 2019 for the remainder of the 2018-2019 contract year only. Compensation will be at B.A., Step 1.

**SUPPLEMENTAL CONTRACT**

It is recommended that the Board of Education award a supplemental contract to the individual listed below for the 2018-2019 school year only.

**Brua, Mackenzie Jean** - Head Varsity Women's Track Coach. This position will be shared by another employee and compensation will be at 50%.

**SUPPORT STAFF**

It is recommended that the Board of Education approve the Support Staff appointments as listed below.

**Schneider, Frank Carl** - as a six (6) hour Bus Driver in the Transportation Department Effective March 18, 2019 for the 2018-2019 contract year only. Compensation will be at Level A, Step 3 of the Board approved salary schedule.

**Sweeney, Michele M.** - as a three and one-half (3.5) hour Paraprofessional, Auxiliary Aide/ Crossing Guard at the Academic Center effective March 18, 2019 for the 2018-2019 contract year only. Compensation will be at Level A, Step 1 of the Board approved salary schedule.

**ADJUSTMENTS**

**CERTIFIED STAFF**

It is recommended that the Board of Education approve the Certified Staff adjustment as listed below.

**Barrett, Margaret Marian** - adjust compensation to be at B.A.+8, Step 6 effective January 1, 2019.

**NON-UNION SUPPORT STAFF**

It is recommended that the Board of Education approve the Non-Union Support Staff adjustment as listed below.

**Gulan-Hlavna, GERALYN A.**— adjust contract from a four (4) hour Administrative Assistant in the Transportation Department to a six (6) hour Administrative Assistant in the Transportation Department effective March 4, 2019 for the 2018-2019 contract year.

**LEAVES**

**CERTIFIED STAFF**

It is recommended that the Board of Education approve the Certified Staff Leave of Absences as listed below.

**Gallagher, Helen L.** - unpaid Personal Leave effective for the 2019-2020 contract year. Helen plans to return to work for the 2020-2021 contract year.

**Powers, Kay Sue** - paid Medical Leave effective March 8, 2019 for the remainder of the 2018-2019 contract year.

**Reese, Christine Marie** - paid FMLA/Medical Leave effective March 11, 2019 through April 18, 2019.

**RESIGNATIONS**

**CERTIFIED STAFF**

It is recommended that the Board of Education accept the Certified Staff resignations as listed below:

**Fisher, Neely K.** - resignation as a Kindergarten Teacher effective March 13, 2019.

**Powers, Kay Sue** - resignation for the purpose of retirement as a First Grade Teacher at Liberty Primary School effective August 1, 2019.

**NON-UNION SUPPORT STAFF**

It is recommended that the Board of Education accept the Non-Union Support Staff resignation as listed below:

**Sprague, Marion** - resignation for the purpose of retirement as an Administrative Assistant II to the Director of Curriculum in the Central Office effective July 1, 2019.

**SUPPORT STAFF SUBSTITUTE**

It is recommended that the Board of Education accept the Support Staff Substitute resignation as listed below:

**Mantia, Cathy Eileen** - effective March 5, 2019

**TERMINATIONS**

**Terminating the employment of Timothy Thomas Traut**

Resolved, that the employment of Bus Driver, Timothy Thomas Traut is terminated effective March 8, 2019.

**Terminating the employment of Nicole A. Wilson**

Resolved, that the employment of Cleaner, Nicole A. Wilson is terminated effective March 8, 2019.

Moved by Mrs. Saxon, seconded by Mr. Vacha, that the Board of Education approve the Other Board Business as presented above.

ROLL CALL: Saxon – Yes, Vacha – Yes, Iezzi – Yes, Timura – Yes. Motion carried (4-0)

**HEARING OF PUBLIC ON NEW ITEMS** \* - none

**Resolution 19:3-60 ADJOURN at 6:45 p.m.**

It is recommended that the Board of Education adjourn this Regular Meeting with no action to follow.

Moved by Mr. Vacha, seconded by Mrs. Iezzi, that the Board of Education adjourn this Regular Meeting with no action to follow.

ROLL CALL: Vacha – Yes, Iezzi – Yes, Saxon – Yes, Timura – Yes. Motion carried (4-0)

\* In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting. (NRCS Board Policy: BDDH)

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**Ms. Marci Saxon, Vice President**

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**Mr. Michael Verlingo, Treasurer**

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**Date**