

The North Ridgeville Board of Education met in Regular Session on September 17, 2019 at 6:02 p.m. in the Early Childhood Learning Community - Community Room.

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

The following members were present and answered to roll call: Mrs. Kristen Iezzi, Mrs. Kelly McCarthy, Mrs. Marci Saxon, Mrs. JoAnna Timura, and Mr. Frank Vacha.

FINALIZATION OF AGENDA

Resolution 19:9-165 APPROVAL OF MINUTES

It is recommended that the Board of Education approve the written summary of the special, and regular minutes for the meetings on August 6, 2019, August 7, 2019 and August 20, 2019.

Moved by Mrs. Saxon, seconded by Mrs. Timura, that the Board of Education approve the above minutes.

ROLL CALL: Saxon – Yes, Timura – Yes, Iezzi – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

SUPERINTENDENT’S REPORT

(Examples: Building Reports, Recognitions, Announcements, etc.)

STAFF, STUDENTS, COMMUNITY RECOGNITION

Student Recognition: September Students of the Month

Mrs. Julie d’Aliberti, Director of Pupil Personnel – recognition of students who excelled in the 2019 Extended School Year Program (ESY) Awards will be presented by Ms. Julia Doubrava.

**Cole Bromley
Marcus Hart**

**Maverick Kinzel
Joshua Prijaya**

Staff Recognition: September Employees of the Month-

Mrs. d’Aliberti

Rachel Nakoneczny

Jodie Gregg

Building Report - ECLC

Mrs. Vance

Report Card Update

Mr. Pritt

ANNOUNCEMENTS

Ms. Iezzi stated that the PTA Council has endorsed Issue 16 and Issue 17.

Ms. McCarthy stated there will be a Pizza bake-off at the High School.

The Board President will call for a brief intermission following completion of the above recognitions.

HEARING OF PUBLIC ON AGENDA ITEMS * - none

Resolution 19:9-166 CONSENT AGENDA

Mrs. McCarthy stated: It is recommended that the Board of Education approve the Consent Agenda Resolution as presented on September 3, 2019.

EDUCATION COMMITTEE REPORT

Mrs. Timura, Mrs. Iezzi

AGREEMENT

ABA BEHAVIORAL SPECIALIST

It is recommended that the Board of Education approve the ABA behavioral specialists agreement for consultative services for students with special needs for the 2019-2020 school year.

POLICY COMMITTEE REPORT

Mrs. McCarthy, Mrs. Saxon

REMOVAL OF BOARD POLICY

It is recommended that the Board of Education approve the removal of the revised NEOLA Board Policy 5000 Book as listed below:

5000 STUDENTS

5330.03 PROCUREMENT AND USE OF ASTHMA INHALERS IN EMERGENCY SITUATIONS

COMMUNICATIONS REPORT

Mrs. Iezzi, Mrs. Timura

ACCEPTANCE OF GIFTS

It is recommended that the Board of Education accept the following gifts.

1. The Scott Frye Foundation donated a large quantity of school supplies to the North Ridgeville City School District. The school supplies will be made available to any students in need. (Estimated value: \$400.00)

2. Gently used Flute (Estimated value \$100.00) donated by the Spyak Family to the Ranger High Tech Academy Music Department to be used for students in need of an Instrument.
3. The NR H&R Block Company donated a large quantity of school supplies following their fill-the-bus fundraiser. The school supplies will be made available to any students in need. (Estimated value:\$1000.00)
4. One Hundred Twenty Five Dollars (\$125.00) was donated by Mrs. Kristen Iezzi to the North Ridgeville Board of Education Scholarship Fund.
5. One Hundred Twenty Five Dollars (\$125.00) was donated by Mr. Frank Vacha to the North Ridgeville Board of Education Scholarship Fund.
6. Craft and Treasure Chest Items including 96 Canvas Paint Kits, 38 DIY Wood Puzzles, 5 Craft Bags, 40 Bags of Pom Poms, 10 Velvet Poster Kits, 10 Bags of Pony Beads, 18 bags of Google Eyes and 20 bags of Sequins (estimated value \$700) was donated by Ms. Renee Villaire to Ms. Dietz classroom at The Early Childhood Learning Community.

Total donations received for the 2018-2019 school year: \$20,402.33

Total Donations received for the 2019-2020 school year: **\$2200.00**

BUILDING AND OPERATIONS REPORT

Mr. Vacha, Mrs. McCarthy

RE-ASSIGNMENT OF EQUIPMENT

It is recommended that the Board of Education reassign the following obsolete/un-usable equipment to an idle capacity. The equipment will be used for spare parts, may be resold, or removed for disposal.

| <u>Tag</u> | <u>Item</u> |
|-------------------|--------------------|
| G110186297 | Chromebook |
| 21185 | Chromebook |

HUMAN RESOURCES REPORT

Mrs. Saxon, Mrs. Iezzi

EMPLOYMENT RECOMMENDATIONS

SUPPLEMENTAL CONTRACTS

It is recommended that the Board of Education award a supplemental contract to the individuals listed below for the 2019-2020 school year only.

Glase, Lesley Ann - Mentor - ECLC
Groff, Valerie K. - Mentor - ECLC
Kucerik, Cristy L. - Mentor – Liberty

SPECIAL PROJECT STIPENDS

It is recommended that the Board of Education award special project stipends to the individuals listed below:

STUDY TABLE - Maximum of sixty (60) hours @ \$25.00 per hour, with work to be completed by November 15, 2019.

Machovina, II, Daniel Mark

DISTRICT LEADERSHIP TEAM – Maximum of eight (8) hours @ \$25.00 per hour, with work to be completed by June 1, 2020.

Blackman, Frederick - High School
Dellenbaugh, Bonnie Lynn - NRAC 3-4
Dunigan, Rebecca Ashley - NRAC 5-8
Jennings, Laura Lee - ECLC
Stypa, Amanda D. - Liberty
Tobia, Jacklyn Michelle - RHTA

BUILDING LEADERSHIP TEAM – Maximum of twelve (12) hours @ \$25.00 per hour, with work to be completed by June 1, 2020.

Arnica, Megan M. - NRAC 5-8
Bakaitis, Lisa M. - NRAC 3-4
Belko, Tamara R. - NRAC 5-8
Blackman, Frederick - High School
Bogus, Erin A. - Liberty
Bublinec, LuAnn - ECLC
Burns, Jennifer Leigh - Liberty
Chismar, Michael S. - ECLC
Clapham, Kathryn R. - NRAC 3-4
Comerford, Brooke Leeanne - NRAC 3-4
D'Abato, Sarah R. - ECLC
Darby, Jessica Michelle - NRAC 3-4
Dellenbaugh, Bonnie Lynn - NRAC 3-4
DeSciscio, Alexandra Lucia - RHTA
Detmar, Jennifer Webber - RHTA
Diederich, Lisa Dawn - NRAC 3-4
Doberstein, Joshua Michael - Liberty
Dunigan, Rebecca Ashley - NRAC 5-8
Eilmann, Ashley Marie - High School
Evans, Lindsay Marie - NRAC 5-8
Fuchs, Stephanie C. - High School
Gee, Beth Ann - Liberty
Goloja, Stacy Lynn - NRAC 3-4
Good, Amber R. - High School
Groff, Valerie K. - ECLC
Hartmann, Janet Elaine - Liberty
Heilmann, Jennifer L. - NRAC 5-8
Hoffstetter, John W. - NRAC 5-8
Hughes, Carol Margaret - Liberty
Jennings, Laura Lee - ECLC

Kairis, Emily Diane - RHTA
Katsaros, Tonya K. - High School
Kennedy, James D. - NRAC 3-4
Knopf, Melanie A. - NRAC 3-4
Kujawa, Kelli - NRAC 3-4
Marchant, Stephanie Marie - NRAC 3-4
Marino, Jordan Leigh - NRAC 5-8
Martin, Andrew Kenneth - High School
Mercado, Nielah J. - ECLC
Morris, Sheri Lynn - ECLC
Muck, Brandon Lee - High School
Parnell, Suzanne Denk - NRAC 5-8
Pawul, Melissa - RHTA
Rak, Ronda Marie - High School
Robison, Erika Dawn - NRAC 5-8
Roseto, Alissa Lynn - NRAC 3-4
Simon, Adeline Cecelia - RHTA
Stypa, Amanda D. - Liberty
Thai, Jennifer Alycia - NRAC 3-4
Tobia, Jacklyn Michelle - RHTA
Villaire, Renee M. - High School
Wharton, Robin B. - NRAC 5-8
Woidke, Sheila A. - RHTA
Zakel, Eileen Marie - Liberty

SUPPLEMENTAL REVIEW COMMITTEE – Maximum of twenty (20) hours @ \$25.00 per hour, with work to be completed by May 31, 2020.

Glase, Lesley Ann
McMillan, Michael R.
Mehling, Rebecca Lynn
Morgan, Bryan T.

UNPAID VOLUNTEERS

It is recommended that the Board of Education recognize the unpaid volunteers for the 2019-2020 contract year listed below:

Durbin, Luke A. - Volunteer Ski Club Advisor
Hulec, Heather Lynne - Volunteer Ski Club Advisor
Roth, Nicole Ramsey - Volunteer Ski Club Advisor
Trampush, Frank - Volunteer Ski Club Advisor

ADJUSTMENTS

CERTIFIED STAFF

It is recommended that the Board of Education approve the Certified Staff adjustments as listed below.

Allison, Alyssa Marie - adjust compensation to be at B.A.+16, Step 5 effective for the 2019-2020 contract year.

Zadai, Sheena Marie - adjust compensation to be at M.A., Step 13 effective for the 2019-2020 contract year.

SUPPORT STAFF

It is recommended that the Board of Education approve the Support Staff adjustments as listed below.

Abshire, Elizabeth - adjust contracted hours from seven and one-half (7.5) hours per day to six and three-quarters (6.75) hours per day effective for the 2019-2020 contract year. This adjustment is because Mrs. Abshire cannot do extended care duties this school year.

Gerrick, Kristie Lynn - adjust contracted hours from seven and one-half (7.5) hours per day to seven and three-quarters (7.75) hours per day effective for the 2019-2020 contract year only. This adjustment is due to extended care duties. (NRAC)

Gonzales, Jayne D. - adjust contracted hours from six and three-quarters (6.75) to seven and one-half (7.5) effective for the 2019-2020 contract year only. This adjustment is for extended care duties. (ECLC)

Lorbach, Tammy Lynn - adjust contracted hours from seven and one-half (7.5) hours per day to seven and three-quarters (7.75) hours per day effective for the 2019-2020 contract year only. This adjustment is due to extended care duties. (NRAC)

Mastrokostas, Eleni Ioannis Gountis - adjust contracted hours from three and three-quarters (3.75) to four (4) hours per day effective for the 2019-2020 contract year due to student needs.

Stanulet, Cristina Daniela - adjust contract hours from seven and one-half (7.5) to seven and three-quarters (7.75) effective for the 2019-2020 contract year only. This adjustment is for extended care duties. (RHTA)

RESIGNATIONS

CERTIFIED STAFF

It is recommended that the Board of Education accept the Certified Staff resignation as listed below.

Naprestek, Cynthia A. - resignation as an Art Teacher for North Ridgeville City Schools for the purpose of retirement effective February 1, 2020.

Moved by Mrs. Iezzi, seconded by Mrs. Timura, that the Board of Education to approve the Consent Agenda as presented above.

ROLL CALL: Iezzi – Yes, Timura – Yes, Saxon – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

Resolution 19:9-167 FINANCE/AUDIT REPORT

Mrs. McCarthy, Mr. Vacha

Mrs. McCarthy stated: August YTD Operating results reflect higher local revenues, offset by increased headcount costs due to program initiatives and growth in enrollment.

In addition, a new Special Revenue Fund is being created in recognition of a donation to fund technology projects to enhance curriculum in North Ridgeville City Schools.

The Board is required to appropriate funds within the limitation of available resources by October 1 of each fiscal year. The appropriation resolution below is an estimate based on forecasted amounts, grant awards, historical spending and required debt payments for the fiscal year.

I motion to approve the Financial Report and Report of Interest and Investments, resolution to establish a new fund and resolution to establish Permanent Appropriations for FY 2020 in one reading.

FINANCIAL REPORT AND REPORT OF INTEREST AND INVESTMENTS

It is recommended that the Board of Education approve the Financial Report and Report of Interest and Investments for August 2019.

RESOLUTION TO ESTABLISH NEW FUND

It is recommended that the Board of Education to establish the new fund as listed below:

Fund: 007 - 9019

Description: Technology Project Fund

RESOLUTION FOR FISCAL YEAR 2020 PERMANENT APPROPRIATION

It is recommended that the Board of Education adopt the Permanent Appropriation Measure for the period of July 1, 2019 through June 30, 2020 as listed in Exhibit #1. It is further recommended that the Treasurer submit the Permanent Appropriation to the Lorain County Auditor.

Moved by Mrs. McCarthy, seconded by Mr. Vacha, that the Board of Education approve the Finance/Audit Report, Establishment of new fund and Permanent Appropriation resolution for FY 2020 as listed above.

ROLL CALL: McCarthy – Yes, Vacha – Yes, Iezzi – Yes, Saxon – Yes, Timura – Yes. Motion carried (5-0)

OTHER BOARD BUSINESS

Resolution 19:9-168 COMMUNICATIONS REPORT

Mrs. Iezzi, Mrs. Timura

Mrs. Iezzi stated: We have another gift to North Ridgeville City Schools. A donation from the Hieronymus Family of \$5000.00 to provide funding for technology projects for the students in our district. We thank our community and partners for their tremendous support of our schools and students.

I motion to approve the Communications Report in one reading.

ACCEPTANCE OF GIFTS

It is recommended that the Board of Education accept the following gift.

A Monetary Donation of Five Thousand Dollars (\$5,000.00) was donated by The Hieronymus Family to the North Ridgeville City Schools to be placed in the new Technology Project Fund. The Hieronymus Family is providing funding for technology projects to enhance the curriculum of the North Ridgeville City Schools.

Total donations received for the 2018-2019 school year: \$20,402.33

Total Donations received for the 2019-2020 school year: **\$7200.00**

Moved by Mrs. Iezzi, seconded by Mrs. Saxon, that the Board of Education approve the Communications Report as presented above.

ROLL CALL: Iezzi – Yes, Saxon – Yes, Timura – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

Resolution 19:9-169 HUMAN RESOURCES REPORT

Mrs. Saxon, Mrs. Iezzi

- 2 - Special Project Stipends
- 19 - Supplemental Contracts
- 7 - Supplemental Resolution to hire Non-Certified non-NREA Staff
- 16 - Hourly Tutors
- 5 - Support Staff Appointments
- 4 - Recognized Unpaid Volunteers
- 8 - Certified Staff Adjustments
- 1 - Support Staff Leave of Absence
- 1 - Certified Staff Resignation
- 1 - Support Staff Resignation

I motion to approve the Human Resources items in one reading.

EMPLOYMENT RECOMMENDATIONS

SPECIAL PROJECT STIPENDS

It is recommended that the Board of Education award special project stipends to the individuals listed below:

HIGH SCHOOL DETENTION MONITOR -

Maximum of seventy (70) hours @ \$25.00 per hour, with work to be completed by June 1, 2020.

Durbin, Angela Marie

TO MEET THE NEEDS OF A SPECIAL EDUCATION STUDENT -

Maximum of fifteen (15) hours @ \$25.00 per hour, with work to be completed by October 15, 2019.

Hulec, Heather Lynne

SUPPLEMENTAL CONTRACTS

It is recommended that the Board of Education award a supplemental contract to the individuals listed below for the 2019-2020 school year only.

Thiel, Adam Joseph - Technical Director - High School Plays - per play

Esser, Amy Marie - Head Women's Varsity Basketball Coach

Sincel, Jr., Charles Allen - Head Women's 8th Grade Gold Basketball Coach

Machovina, II, Daniel Mark - Head Women's 7th Grade Gold Basketball Coach

Brua, Mackenzie Jean - Head Women's 7th Grade Blue Basketball Coach

Morgan, Bryan T. - Head Men's Varsity Basketball Coach

Baker, Eric Christopher - Head Men's JV Basketball Coach

Chase, Benjamin Frederick - Assistant Men's Varsity Basketball Coach

Muck, Brandon Lee - Head Men's 8th Grade Blue Basketball Coach

Carr, Susan Joanne - Department Head - High School - Family & Consumer Science - 0.5

Bebb, Todd M. - Department Head - High School - Industrial Technology - 0.5

Thiel, Adam Joseph - Assistant Band Director - High School. This position will be shared by another employee and compensation will be at 50%.

Arnica, Megan M. - Assistant Band Director - High School. This position will be shared by another employee and compensation will be at 50%.

Cohan, Julie A. - Freshman Advisor

Cohan, Julie A. - Sophomore Advisor

Mincik, Shawn C. - Gaming Club Advisor - High School

Pritt, Lynn M. - Key Club Advisor - High School

Gaudino, Stefanie Diann - Sparkle Squad Advisor

Fuchs, Stephanie C. - Sparkle Squad Assistant Advisor

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED/NON-LICENSED INDIVIDUALS TO
SUPPLEMENTAL TEACHING POSITIONS**

It is recommended that the Board of Education adopt the supplemental resolution as presented below:

WHEREAS, the North Ridgeville Board of Education strives to appoint qualified, certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the Board has offered the following supplemental positions to certified/licensed employees of the District; and

WHEREAS, no such employee qualified to fill the position has accepted it; and

WHEREAS, the position was then advertised to certified/licensed individuals who are not employed by the Board; and

WHEREAS, no such person qualified to fill the position has accepted it; and

WHEREAS, the Board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position;

THEREFORE, BE IT RESOLVED, that the North Ridgeville Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contracts, for the 2019-2020 contract year only, to the following individuals:

Esposito, Alyssa - Head Women's JV Basketball Coach

Weimer, Gregory - Assistant Women's Varsity Basketball Coach

Stevens, Jarrod - Head Women's 8th Grade Blue Basketball Coach

Millgard, James Dennis - Head Men's Freshman Basketball Coach

Ighneim, Jalal Yusri - Head Men's 7th Grade Blue Basketball Coach

Miller, Jason T. - Head Men's 7th Grade Gold Basketball Coach

Szeremet, Daniel - Head Men's 8th Grade Gold Basketball Coach

HOURLY TUTORS 2019-2020

It is recommended that the Board of Education approve the Hourly Tutors listed below effective for the 2019-2020 school year only:

Baker, Eric Christopher
Carlo, Caitlin Marie
Cunningham, Sela Elizabeth
Gaudino, Stefanie Diann
Gillick, Kimberly Ann
Goloja, Stacy Lynn
Herzberger, Gretchen M.
Hopkins, Brett J.
Ives, Shannon Lee
Kairis, Emily Diane
Koehler, Kelly A.
Matheou, Konstantinos Demetrios
Muck, Randi Kristine
Rottari, Gail A.
Thai, Jennifer Alycia
Zocchi, Kristen Eklund

SUPPORT STAFF

It is recommended that the Board of Education approve the Support Staff appointments as listed below.

Burgess, Maureen F. - as a two and one-half (2.5) hour Food Service Worker, Cafeteria Server effective September 16, 2019 for the 2019-2020 contract year. Compensation will be at Level C, Step 1 of the Board approved salary schedule.

Jackson, Cynthia L. - as a three (3) hour Paraprofessional, Auxiliary Aide/Monitor at the High School effective September 13, 2019 for the 2019-2020 contract year. Compensation will be at Level A, Step 1 of the Board approved salary schedule.

Piwinski, Amy Marie - as a six and one-half (6.5) hour Paraprofessional, Instructional Aide/Classroom in the Emotional Support Room at Liberty effective September 11, 2019 for the 2019-2020 contract year. Compensation will be Level A, Step 2 of the Board

approved salary schedule.

Robinson, Marilyn L. - as a two and one-half (2.5) Food Service Worker, Cafeteria Cashier effective September 9, 2019 for the 2019-2020 contract year. Compensation will be at Level C, Step 1 of the Board approved salary schedule.

Seckt, David Lloyd - as a six (6) hour Paraprofessional, Bus Aide in the Transportation Department effective September 16, 2019 for the 2019-2020 contract year. Compensation will be at Level A, Step 1 of the Board approved salary schedule.

UNPAID VOLUNTEERS

It is recommended that the Board of Education recognize the unpaid volunteers for the 2019-2020 contract year listed below:

Baker, David - Volunteer Basketball Coach
Fortney, Breanna - Volunteer Basketball Coach
Pecchia, Isabella - Volunteer Basketball Coach
Wright, Lilly - Volunteer in Athletic Department

ADJUSTMENTS

CERTIFIED STAFF

It is recommended that the Board of Education approve the Certified Staff adjustments as listed below.

Axelrod, Emily Elizabeth - adjust compensation to be at B.A.+8, Step 3 effective for the 2019-2020 contract year.

Houser, Joshua Michael - adjust compensation to be at B.A.+8, Step 7 effective for the 2019-2020 contract year.

Jalowiec, Kory R. - adjust compensation to be at M.A.+30, Step 11 effective for the 2019-2020 contract year.

Kairis, Emily Diane - adjust compensation to be at M.A.+15, Step 6 effective for the 2019-2020 contract year.

Kujawa, Kelli - adjust compensation to be at B.A.+16, Step 14 effective for the 2019-2020 contract year.

Rambo, Sarah Ann - adjust compensation to be at B.A.+24, Step 3 effective for the 2019-2020 contract year.

Sharp, Kelly K. - adjust compensation to be at M.A.+30, Step 13 effective for the 2019-2020 contract year.

Simon, Adeline Cecelia - adjust compensation to be at B.A.+8, Step 3 effective for the 2019-2020 contract year.

LEAVES

SUPPORT STAFF

It is recommended that the Board of Education approve the Support Staff Leave of Absence as listed below.

Hill, Kristine Lyn Stewart - paid FMLA/Medical Leave effective August 21, 2019 through September 13, 2019. Kristine returned to work on September 16, 2019.

RESIGNATIONS

CERTIFIED STAFF

It is recommended that the Board of Education accept the Certified Staff resignation as listed below.

Beitel, Lauren - resignation as an Intervention Specialist Leave Replacement at Liberty School effective September 6, 2019.

SUPPORT STAFF

It is recommended that the Board of Education accept the Support Staff resignation as listed below.

Mace, Cheryl - resignation as a Paraprofessional, Auxiliary Aide/Crossing Guard at the Academic Center effective September 3, 2019.

Moved by Mrs. Saxon, seconded by Mrs. Timura, that the Board of Education approve the Human Resource Report as presented above.

ROLL CALL: Saxon – Yes, Timura – Yes, Iezzi – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

HEARING OF PUBLIC ON NEW ITEMS * - none

Resolution 19:9-170 ADJOURN TO EXECUTIVE SESSION at 6:58 p.m.

It is recommended that the Board of Education enter Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, compensation of public employees and matters related to negotiations of public employees.

Moved by Mrs. Timura, seconded by Mr. Vacha, that the Board of Education enter into Executive Session.

ROLL CALL: Timura – Yes, Vacha – Yes, Iezzi – Yes, Saxon – Yes, McCarthy – Yes. Motion carried (5-0)

Resolution 19:9-171 EXIT EXECUTIVE SESSION AND RETURN TO REGULAR SESSION at 8:18 p.m.

It is recommended that the Board of Education exit Executive Session and return to Regular Session.

Moved by Mrs. McCarthy, seconded by Mrs. Saxon, that the Board of Education exit Executive Session and return to Regular Session.

ROLL CALL: McCarthy – Yes, Saxon – Yes, Iezzi – Yes, Timura – Yes, Vacha – Yes. Motion carried (5-0)

Resolution 19:9-172 ADJOURN at 8:19 p.m.

It is recommended that the Board of Education adjourn this Regular Meeting with no action to follow.

Moved by Mrs. Saxon, seconded by Mr. Vacha, that the Board of Education adjourn this Regular Meeting with no action to follow.

ROLL CALL: Saxon – Yes, Vacha – Yes, Iezzi – Yes, Timura – Yes, McCarthy – Yes. Motion carried (5-0)

* In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting. (NRCS Board Policy: 0169.1)

Mrs. Kelly McCarthy, President

Mr. Michael Verlingo, Treasurer

Date