

**The North Ridgeville Board of Education met for an Organizational Meeting on January 4, 2022 at 5:30 p.m. in the North Ridgeville Academic Center Community Room and by Virtual Meeting via Zoom.**

**CALL TO ORDER** – Mr. Frank Vacha, President Pro Tempore  
Pledge of Allegiance

**ADMINISTER OATH OF OFFICE** – Mr. Michael Pissini, Treasurer/CFO

**ROLL CALL**

The following members were present and answered to roll call: Mr. Jeffrey Grigsby, Mrs. Marci Saxon, Mrs. JoAnna Timura, and Mr. Frank Vacha. Mrs. Kelly McCarthy was absent.

**Resolution 22:01-001 ELECTION OF BOARD OF EDUCATION PRESIDENT**

Office of President for 2022.

The President Pro Tempore will accept nominations for the position of President.  
Mr. Vacha was nominated by Mrs. Saxon.

**Voting for the office of President as follows:**

Mr. Grigsby votes for Mr. Vacha.

Mrs. Saxon votes for Mr. Vacha.

Mrs. Timura votes for Mr. Vacha.

Mr. Vacha abstains.

Mr. Vacha is elected President of the Board of Education for 2022 and assumes the duties of the office.

Moved by Mrs. Timura, seconded by Mrs. Saxon, that Mr. Vacha be nominated as President.

ROLL CALL: Timura – Yes, Saxon – Yes, Grigsby – Yes, Vacha – abstained. Motion carried (3-0)

**Resolution 22:01-002 ELECTION OF BOARD OF EDUCATION VICE PRESIDENT**

Office of Vice President for 2022

The President will accept nominations for the position of Vice President.

Mrs. Saxon was nominated by Mrs. Timura

**Voting for the office of Vice President as follows:**

Mr. Grigsby votes for Mrs. Saxon.

Mrs. Saxon abstains.

Mrs. Timura votes for Mrs. Saxon.

Mr. Vacha votes for Mrs. Saxon

Mrs. Saxon is elected Vice President of the Board of Education for 2022 and assumes the duties of the office

Moved by Mrs. Timura, seconded by Mr. Grigsby, that Mrs. Saxon be nominated as Vice- President.

ROLL CALL: Timura – Yes, Grigsby – Yes, Saxon abstained, Vacha – Yes. Motion carried (3-0)

**ADMINISTER OATH OF OFFICE** – Mr. Michael Pissini, Treasurer/CFO

**Resolution 22:01-003 APPOINTMENT OF REPORT CHAIRPERSONS AND CO-CHAIRPERSONS**

Mr. Vacha (President)

	<u>Chairperson</u>	<u>Co-Chairperson</u>
Buildings and Operations	Frank Vacha	Kelly McCarthy
Finance/Audit	Kelly McCarthy	Frank Vacha
Policy Review	Kelly McCarthy	Marci Saxon
Education	JoAnna Timura	Jeffrey Grigsby
Communications	Jeffrey Grigsby	JoAnna Timura
Human Resources	Marci Saxon	Jeffrey Grigsby

Moved by Mrs. Saxon, seconded by Mrs. Timura, that the Board of Education approve the 2022 Report Chairperson and Co-Chairperson as listed above.

ROLL CALL: Saxon – Yes, Timura – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-004 APPOINT BOARD OF EDUCATION MEMBERS TO LIAISONS**

Mr. Vacha (President)

Endowment Funds Liaison	Marci Saxon
OSBA Legislative Liaison	JoAnna Timura
OSBA Student Achievement Liaison	Marci Saxon
2022 OSBA Delegate for annual conference	JoAnna Timura
2022 OSBA Alternate for annual conference	Marci Saxon
North Ridgeville Parks and Recreation Liaison	Jeffrey Grigsby
Ranger Council Liaison	Jeffrey Grigsby
Small Claims Resolution Board Liaisons	JoAnna Timura, Frank Vacha
Citizens for Better Schools Liaisons	Marci Saxon, Jeffrey Grigsby
District Leadership Team Liaisons	Marci Saxon
Facilities Planning Committee Liaisons	Marci Saxon, Kelly McCarthy
Finance Audit Committee Liaisons	Kelly McCarthy, Frank Vacha

Moved by Mrs. Timura, seconded by Mrs. Saxon, that the Board of Education approve the 2022 Liaisons as listed above.

ROLL CALL: Timura – Yes, Saxon – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-005 TO ESTABLISH 2022 BOARD OF EDUCATION MEETING DATES**

It is recommended that the Board of Education schedule the 2022 Regular Board Meetings on the first and third Tuesday of each month beginning at 6:00 PM.

**2022 1st Regular Meetings**

January 4, 2022-ORGANIZATIONAL MEETING at 5:30 PM/Regular Meeting at 5:45 PM

February 1, 2022

March 1, 2022

April 5, 2022

May 3, 2022

June 7, 2022

August 2, 2022

September 6, 2022

October 3, 2022 (Monday)

November 1, 2022

December 6, 2022

**2022 2nd Regular Meeting**

January 18, 2022  
February 15, 2022  
March 15, 2022  
April 19, 2022  
May 17, 2022  
June 21, 2022  
July 19, 2022  
August 16, 2022  
September 20, 2022  
October 18, 2022  
November 15, 2022  
December 20, 2022

Moved by Mrs. Saxon, seconded by Mrs. Timura, that the Board of Education approve the 2022 Board Meeting Schedule as listed above.

ROLL CALL: Saxon – Yes, Timura – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-006 TO ESTABLISH ORDER OF BUSINESS**

It is recommended that the Board of Education establish the Order of Business for Regular Meetings of the Board held during 2022 as follows:

- I. Call to Order – Pledge of Allegiance
- II. Roll Call
- III. Finalization of Agenda
- IV. Approval of Minutes
- V. Superintendent's/Treasurer's Report  
(Examples: Building Reports, Recognitions, Announcements, etc.)
- VI. Hearing of Public
- VII. Consent Agenda
  - A. Education Report
  - B. Policy Report
  - C. Communications Report
  - D. Buildings and Operations Report
  - E. Human Resources Report
- VIII. Finance/Audit Report
- IX. Other Board Business
- X. Enter Into Executive Session (if needed)
- XI. Return to Regular Session
- XII. Adjourn

Moved by Mrs. Timura, seconded by Mrs. Grigsby, that the Board of Education approve the Order of Business for Regular Meetings held in 2022 as listed above.

ROLL CALL: Timura – Yes, Grigsby – Yes, Saxon – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-007 TO AUTHORIZE TREASURER/CFO TO SECURE ADVANCES FROM AUDITOR FOR FUNDS  
LAWFULLY DUE TO THE SCHOOL DISTRICT**

It is recommended that the Board of Education approve the resolution to authorize the Treasurer to secure advances from the Auditor for funds lawfully due to the School District as follows:

WHEREAS, the North Ridgeville City Schools Board of Education, Lorain County finds it necessary to make use of the funds now in the County Treasury to the accounts of said school district and lawfully applicable to the purpose of the current fiscal year,

BE IT RESOLVED, the North Ridgeville City Schools Board of Education requests the auditor of Lorain County, Ohio, to issue an order to the Lorain County Treasurer to pay to the Treasurer/CFO of this Board of Education such funds of the current collection of taxes assessed and collected for and in behalf of said school district, which shall be held and treated as an advance payment on the current collection of taxes due said school district at the ensuing settlement date as provided by law;

BE IT FURTHER RESOLVED, that the Treasurer/CFO of the North Ridgeville City Schools Board of Education be hereby authorized and directed to certify a copy of this resolution to the Lorain County Auditor and make such other certifications and reports to the Lorain County Auditor as may be necessary to make this resolution effective.

Moved by Mrs. Saxon, seconded by Mr. Vacha, that the Board of Education approve the resolution to secure advances as stated above.

ROLL CALL: Saxon – Yes, Vacha – Yes, Grigsby – Yes, Timura – Yes. Motion carried (4-0)

**Resolution 22:01-008 RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS**

It is recommended that the Board of Education approve the resolution to authorize transfer of funds as follows:

WHEREAS, Ohio Revised Code, Section 5705.40, provides that funds appropriated to a certain classification within each fund may be transferred to any other appropriation classification within such fund; and

WHEREAS, the Board may grant permission to the fiscal officer the right to transfer funds from one appropriation line item to another within limits prescribed by law; and WHEREAS, it is the intent of the Board to permit the transfer of funds appropriated to a certain classification within each fund to any other appropriation within such fund;

BE IT RESOLVED by the Board of Education of the North Ridgeville City School District that the Board of Education authorizes the Treasurer/CFO to transfer funds appropriated to a certain classification within each fund to any other appropriation classification within such fund.

Moved by Mrs. Saxon, seconded by Mrs. Timura, that the Board of Education approve the resolution to transfer funds as stated above.

ROLL CALL: Saxon – Yes, Timura – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-009 TO APPROVE STANDING AUTHORIZATIONS**

It is recommended that the Board of Education approve the resolution to approve standing authorizations as follows:

WHEREAS, the North Ridgeville City Schools Board of Education places responsibility for the financial management of the district on the Treasurer/CFO and Superintendent, and WHEREAS, the Board is ever mindful of its obligation to the citizens and taxpayers of the City of North Ridgeville to exercise sound fiscal practices, and

WHEREAS, the Board recognizes that sound fiscal practices include the ideal of efficiency and the continuous effort to maximize the value of all resources for the education of all pupils, and WHEREAS, the Board acknowledges that in order to meet its obligation to the community, achieve efficiency and maximize the return on its resources, the Treasurer/CFO and Superintendent must be able to make certain decisions in a timely and forthright manner within the constraints of applicable statutes and Board policy,

BE IT RESOLVED, that the North Ridgeville City Schools Board of Education hereby approves the following standing authorizations for the calendar year 2022 to be exercised by the Treasurer/CFO and Superintendent only when, in their judgment, such exercise meets the specifications so cited, herein:

To invest interim funds at the most productive interest rate whenever such funds are available.

To pay, when due, salaries and wages of employees when such salaries and wages have been approved by the Board of Education.

To pay all bills within the limits of the appropriations resolution as bills are received and when the goods and/or services have been received as ordered.

To employ and set the salary of such temporary personnel as may be required for emergency conditions, with such employment to be submitted to the Board for action at its next regular meeting.

To employ and set the salary of such personnel as may be required with such employment to be submitted to the Board for action at its next regular meeting.

To accept resignations on behalf of the Board of Education.

To provide to members of the professional and support staff as perquisites plaques and other similar memorials to recognize exemplary and extended service to the school district and appropriate refreshments for curriculum, professional development, orientation, in-service and other similar meetings that are held outside of the normal school day or outside of the normal workplace.

To apply for monies under the guidelines of each grant application and authorize the district's participation, and the acceptance of funds, in the programs including but not limited to: Federal, State & Local grants.

To sign all contracts of employment approved by the Board of Education.

To authorize releases for the purpose of interscholastic athletic eligibility.

To authorize the payment of reasonable taxes for approved purchases or expenses when a tax exemption certificate cannot be used or its use is impractical under the circumstances.

To contract for Special Education services as determined by the IEP and administrative review team.  
To draw upon such appropriations for such supplies and services as may be required for normal operation and maintenance of the North Ridgeville City School District, except that contract for and drawing monies

appropriated for items of capital outlay for said school district in various budget functions in excess of \$50,000 shall require the adoption of a resolution by the Board of Education specifically authorizing the same.

To issue no warrant in liquidation of a voucher unless the expense shall have first obtained an order fully certified by the Treasurer/CFO that sufficient funds have been appropriated to the credit of the proper fund from which the expenditure is to be made, which certificate must be obtained prior to the incurrence of the obligation.

To distribute interest earned on invested funds to be credited to the General Fund 001, Food Service Fund 006, Classroom Facilities Fund 010, Auxiliary Service Fund 401.

To enter annual College Credit Plus agreements with colleges and universities.

Moved by Mrs. Timura, seconded by Mrs. Saxon, that the Board of Education approve the standing authorizations as listed above.

ROLL CALL: Timura – Yes, Saxon – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-010 TO APPOINT LEGAL COUNSEL**

It is recommended that the Board of Education approve the resolution to appoint legal counsel as follows:

RESOLVED, that the North Ridgeville City Schools Board of Education authorizes the Superintendent and Treasurer/CFO to secure necessary legal assistance as conditions require, pursuant to Ohio Revised Code, Sections 309.10, 3313.18, and 3313.35, to include the following:

Ennis Britton Co., LPA  
Peters, Kalail and Markakis Co., LPA  
Bricker and Eckler  
Squire, Patton, Boggs LLP  
Pepple & Waggoner, Ltd.  
Walter & Haverfield, L.L.P.  
Riley Law Firm, David J. Riley  
Roetzel & Andress

Moved by Mrs. Timura, seconded by Mr. Grigsby, that the Board of Education appoint legal counsel as listed above.

ROLL CALL: Timura – Yes, Grigsby – Yes, Saxon – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-011 TO APPROVE BOARD OF EDUCATION MEMBERSHIPS**

It is recommended that the Board of Education approve the resolution to approve the Board of Education Memberships as follows:

RESOLVED, that the North Ridgeville City Schools Board of Education approves continued membership in the Ohio School Boards Association, and the Ohio School Boards Association Legal Assistance Fund for calendar year 2022 as follows:

- Ohio School Boards Association Basic Membership
- Briefcase (free electronic subscription)
- School Management News
- OSBA Legal Assistance Fund

Moved by Mrs. Saxon, seconded by Mrs. Timura, that the Board of Education appoint legal counsel as listed above.

ROLL CALL: Saxon – Yes, Timura – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-012 TO APPOINT PURCHASING AGENT AUTHORITY**

It is recommended that the Board of Education approve the Resolution to appoint purchasing agent authority as follows:

WHEREAS, the Superintendent is the Chief Executive Officer for the Board of Education; and

WHEREAS, the acquisition of supplies, equipment, and services is centralized in the Superintendent's Office and through whose office all purchasing transactions are conducted.

BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the Board assigns the Superintendent or designee the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent or designee is hereby designated purchasing agent and authorized to approve purchases within the appropriated amounts, subject to all other pertinent Board policies, rules and regulations, insofar as such purchases are consistent with the approved educational goals and programs of the district.

Moved by Mrs. Timura, seconded by Mrs. Saxon, that the Board of Education approve the resolution to appoint purchasing agent authority as stated above.

ROLL CALL: Timura – Yes, Saxon – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-013 TO APPOINT PUBLIC RECORDS OFFICER**

It is recommended that the Board of Education approve the Resolution to appoint public records officer as follows:

RESOLVED, that the North Ridgeville City Schools Board of Education appoints the Treasurer/CFO to serve as Public Records Officer, FURTHER RESOLVED, the North Ridgeville Board of Education designate the Treasurer/CFO or designee to attend Public Records Training on behalf of the Board of Education.

Moved by Mrs. Saxon, seconded by Mr. Vacha, that the Board of Education approve the resolution to appoint a public records officer as stated above.

ROLL CALL: Saxon – Yes, Vacha – Yes, Grigsby – Yes, Timura – Yes. Motion carried (4-0)

**Resolution 22:01-014 TO APPOINT SUSPENSION HEARING OFFICER**

It is recommended that the Board of Education approve the Resolution to appoint suspension hearing officer as follows:

RESOLVED, that the North Ridgeville City Schools Board of Education appoints the Assistant Superintendent or designee to conduct suspension appeal hearings.

Moved by Mrs. Timura, seconded by Mrs. Saxon, that the Board of Education approve the resolution to appoint a suspension hearing officer as stated above.

ROLL CALL: Timura – Yes, Saxon – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

**Resolution 22:01-015 ADJOURN at 5:44 p.m.**

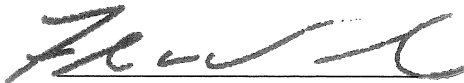
It is recommended that the North Ridgeville City Schools Board of Education adjourn this Organizational Meeting.

Moved by Mrs. Timura, seconded by Mrs. Saxon, that the Board of Education adjourn.

ROLL CALL: Timura – Yes, Saxon – Yes, Grigsby – Yes, Vacha – Yes. Motion carried (4-0)

2-14-22

Date



Mr. Frank Vacha, Board President

Attest:



Mr. Michael Pissini, Treasurer/CFO