

**The North Ridgeville Board of Education met in Regular Session on December 18, 2018 at 6:00 p.m. in the North Ridgeville Academic Center Community Room.**

**CALL TO ORDER**

Pledge of Allegiance

**ROLL CALL**

The following members were present and answered to roll call: Mrs. Kristen Iezzi, Mrs. Kelly McCarthy, Mrs. Marci Saxon, Mrs. JoAnna Timura, and Mr. Frank Vacha.

**FINALIZATION OF AGENDA**

**Resolution 18:12-366 APPROVAL OF MINUTES**

It is recommended that the Board of Education approve the video transcribed meeting minutes for November 20, 2018. Further, it is recommended that a written summary of the special, and regular minutes for the meetings on November 1, 2018, November 6, 2018, November 11, 2018 and November 20, 2018 be approved.

Moved by Mrs. Timura, seconded by Mr. Vacha, that the Board of Education approve the above minutes.  
ROLL CALL: Timura – Yes, Vacha – Yes, Iezzi – Yes, Saxon – Yes, McCarthy – Yes. Motion carried (5-0)

**EDUCATION REPORTS**

**Resolution 18:12-367 NORTH RIDGEVILLE HIGH SCHOOL COURSE SELECTION GUIDE**

It is recommended that the Board of Education approve of the North Ridgeville High School Course Selection Guide for 2019-2020 school year.

Moved by Mrs. Saxon, seconded by Mrs. Iezzi, that the Board of Education approve the North Ridgeville High School Course Selection Guide as presented above.  
ROLL CALL: Saxon – Yes, Iezzi – Yes, Timura – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

**STAFF, STUDENT, COMMUNITY RECOGNITION**

**State Board of Education High Performing Schools Awards:** Roxann Caserio

1. All A's - Early Childhood Learning Community
2. Overall "A" Building Grade - Early Childhood Learning Community and Ranger High-Tech Academy

**Student Recognition: December Students of the Month**

1. Early Childhood Learning Community: **Zane Andrews, Carlie Miller**
2. Liberty Elementary 1-2: **Kaylynn Graham, Carter Van Putten**
3. Academic Center Elementary 3-4: **Matthew Hurt, Daniel Armstrong**
4. Academic Center Intermediate 5-6: **Ali Komilov, Abigail Hamrick**
5. Academic Center Middle School 7-8: **Michael Ochall, Minh Pham**
6. Ranger High Academy STEM: 2-8: **Emma Starkey, Samuel Kaufmann**
7. North Ridgeville High School: **Michael Richmond, Megan Bauer**

**Staff Recognition for December:**

**Jennifer Walker, Nicole Miller**

**START WITH HELLO- NRAC students will be recognized for the Start With Hello Event.**

Marissa Shipp, Abby Janik, Kylie Kwiatkowski, Randa Muntaser, Allison Koris, Kendel Durst, Bella Chatmon, Autumn Behlke, Mitchell Stewart

The Board President will call for a brief intermission following completion of the above recognitions.

**HEARING OF PUBLIC ON AGENDA ITEMS** \* - none

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**Resolution 18:12-368 SC STRATEGIC SOLUTIONS**

It is recommended that the Board of Education approve of the Document archival with Requisition System & USAS Integration including Timesheet module, Electronic Forms module and Fujitsu scanner in the amount of \$8,258.75.

Moved by Mrs. Timura, seconded by Mr. Vacha, that the Board of Education approve the SC Strategic Solutions as presented above.

ROLL CALL: Timura – Yes, Vacha – Yes, Iezzi – Yes, Saxon – Yes, McCarthy – Yes. Motion carried (5-0)

**POLICY COMMITTEE**

**Resolution 18:12-369 ADOPT BOARD POLICY – SECOND READING AND ADOPTION**

It is recommended that the Board of Education approve of the Second Reading and Adoption of the new and revised Board Policies listed below:(May 2018 OSBA PDQ)

1. AFC-1- Evaluation of Professional Staff (Ohio Teacher Evaluation System)
2. AFC-2- Evaluation of Professional Staff (Administrators both Professional and Support)
3. GBQ- Criminal Records Check
4. GCN-1- Evaluation of Professional Staff (Ohio Teacher Evaluation System)
5. GCN-2- Evaluation of Professional Staff (Administrators both Professional and Support)
6. GCPD- Suspension and Termination of Professional Staff
7. IGAD- Career-Technical Education
8. IGCH- College Credit Plus
9. IGCH-R- College Credit Plus
10. KKA- Recruiters in the Schools
11. LEC- College Credit Plus
12. LEC-R- College Credit Plus
13. GCD - Professional Staff Hiring

14. GCE- Part-Time and Substitute Professional Staff Employment
15. GDC- Support Staff Recruiting
16. GDE- Part-Time, Temporary and Substitute Support Staff Employment
17. GDI- Support Staff Assignments and Transfers
18. GDPD- Suspension, Demotion and Termination of Support Staff Members
19. JEDA- Truancy
20. LEA- Student Teaching and Internships

The above Board Policies received First Reading by the BOE on the December 3, 2018 Special Agenda.

Moved by Mr. Vacha, seconded by Mrs. Timura, that the Board of Education approve the Second Reading and Adoption of Policies listed above.

ROLL CALL: Vacha – Yes, Timura – Yes, Iezzi – Yes, Saxon – Yes, McCarthy – Yes. Motion carried (5-0)

**Resolution 18:12-370 ADOPT BOARD POLICY – SECOND READING AND ADOPTION**

It is recommended that the Board of Education approve of the Second Reading and Adoption of the new and revised Board Policies listed below:(November 2018 OSBA PDQ)

1. DGA, Authorized Signatures (Use of Facsimile Signatures)
2. GBH, Staff-Student Relations (Also JM)
3. JHH, Notification of Sex Offenders
4. JM, Staff-Student Relations (Also GBH)
5. GBE, Staff Health and Safety
6. GBE-R, Staff Health and Safety
7. GBP, Drug Free Workplace
8. JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)
9. JFCF-R, Hazing and Bullying (Harassment, Intimidation and Dating Violence)
10. DJG- Credit Cards

The above Board Policies received First Reading by the BOE on the December 3, 2018 Special Agenda.

Moved by Mr. Vacha, seconded by Mrs. Saxon, that the Board of Education approve the Second Reading and Adoption of Policies listed above.

ROLL CALL: Vacha – Yes, Saxon – Yes, Iezzi – Yes, Timura – Yes, McCarthy – Yes. Motion carried (5-0)

**SUPERINTENDENT'S REPORT**

It is recommended that the Board of Education approve the Consent Agenda Resolution as presented below:

**Resolution 18:12-371 CONSENT AGENDA**

**EMPLOYMENT RECOMMENDATIONS**

**SUPPORT STAFF LEAVE REPLACEMENT**

It is recommended that the Board of Education approve the Support Staff Leave Replacements listed below:

**Fortuna, Kathleen Elyse** - as a Paraprofessional, Instructional Aide/Classroom Leave Replacement at the Early Childhood Learning Community - Preschool for the 2018-2019 contract year only. Compensation will be at Level A, Step 1 of the Board approved salary schedule.

**SUPPLEMENTAL CONTRACTS**

It is recommended that the Board of Education award a supplemental contract to the individuals listed below for the 2018-2019 school year only.

**Lester, Danielle G.** - Choral - Liberty. This position will be shared by another employee and compensation will be at 50%.

**Zanella, Julia Lynn** - Choral - Liberty. This position will be shared by another employee and compensation will be at 50%.

**SUPPORT STAFF SUBSTITUTES**

It is recommended that the Board of Education approve the Support Staff Substitute appointments listed below for the 2018-2019 school year only with compensation to be in accordance with the Board approved salary index. Employment will be on an as needed basis in accordance with rules, regulations and Board Policy governing such employment. These appointments are conditional based upon the content of the Criminal History Record Check as set forth in Board Policy GBQ.

**Bostwick, Kea Spring**  
**Holman, Cassandra A.** - Health Care Associate  
**Jaworski, Gina Marie**  
**Mills, Katherine L.** - Health Care Associate  
**Rishel, Margaret O.**  
**Schuyler, Annette Louise**

**ADJUSTMENTS**

**SUPPORT STAFF**

It is recommended that the Board of Education approve the Support Staff adjustment as listed below:

**Kirchner, John D.** - adjust contract from a Night Custodian at the Early Childhood Learning Community with compensation at Level B, Step 3 to a Head Custodian at the Academic Center with compensation at Level A, Step 3 effective for the 2018-2019 contract year. This is a replacement position.

**Parker, Amanda Marie** - adjust contract from a two (2) hour Food Service Worker, Cafeteria Server at Ranger High Tech Academy to a three (3) hour Food Service Worker, Cafeteria Server at the Academic Center effective for the 2018-2019 contract year. This is a replacement position.

**LEAVES**

**CERTIFIED STAFF**

It is recommended that the Board of Education approve the Certified Staff Leave of Absence as listed below:

**Belko, Tamara R.** - paid FMLA/Medical Leave effective September 10, 2018 through October 5, 2018. Tamara returned to work on October 8, 2018.

**Kemer, Mark E.** - paid FMLA/Medical Leave effective November 27, 2018 through December 2, 2018. Mark returned to work on December 3, 2018.

**McQuality, Kelsey Corinne** - paid FMLA/Medical Leave effective October 25, 2018 through November 20, 2018. Kelsey returned to work on November 26, 2018.

**SUPPORT STAFF**

It is recommended that the Board of Education approve the Support Staff Leave of Absence as listed below:

**Bastock, Laura M.** - paid FMLA/Medical Leave effective October 29, 2018 through November 23, 2018. Laura returned to work on November 26, 2018.

**Hoffman, Marc C.** - paid FMLA/Medical Leave effective August 20, 2018 through November 9, 2018 and paid Medical Leave effective November 10, 2018 through December 4, 2018 and unpaid Medical Leave effective December 5, 2018 through December 31, 2018.

**RESIGNATIONS**

**CERTIFIED STAFF**

It is recommended that the Board of Education accept the Certified Staff resignation as listed below:

**Mravec, Cheryl W.** - resignation as an Art Teacher at the North Ridgeville Academic Center effective July 1, 2019.

**SUPPORT STAFF**

It is recommended that the Board of Education accept the Support Staff resignation as listed below:

**Hoffman, Marc C.** - resignation as Head Custodian at the Early Childhood Learning Community in the Maintenance Department for the purpose of retirement effective January 1, 2019.

**SUPPORT STAFF SUBSTITUTE**

It is recommended that the Board of Education accept the Support Staff Substitute resignation as listed below:

**Mantia, Sara Eileen** - effective December 10, 2018

Moved by Mrs. Saxon, seconded by Mrs. Iezzi, that the Board of Education accept the Consent Agenda as presented above.

ROLL CALL: Saxon – Yes, Iezzi – Yes, Timura – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

**EMPLOYMENT**

**Resolution 18:12-372 HEALTH CARE ASSOCIATE**

It recommended that the Board of Education approve the Health Care Associate appointment as listed below:

**Winkel, Katherine Roseann** - as a Health Care Associate at the Academic Center effective for the 2018-2019 contract year. Compensation will be Step 1 of the Board approved salary schedule for Building Nurses.

Moved by Mr. Vacha, seconded by Mrs. Saxon, that the Board of Education approve the Health Care Associate appointment as presented above.

ROLL CALL: Vacha – Yes, Saxon – Yes, Iezzi – Yes, Timura – Yes, McCarthy – Yes. Motion carried (5-0)

**Resolution 18:12-373 SUPPORT STAFF**

It is recommended that the Board of Education approve the Support Staff appointment listed below:

**Prososki, Lindsey** - as a six (6) hour Bus Driver in the Transportation Department effective for the 2018-2019 contract year only. Compensation will be at Level A, Step 1 of the Board approved salary schedule.

Moved by Mrs. Timura, seconded by Mrs. Iezzi, that the Board of Education approve the Health Care Associate appointment as presented above.

ROLL CALL: Timura – Yes, Iezzi – Yes, Saxon – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

**Resolution 18:12-374 AGREEMENT**

It is recommended that the Board of Education enter into contract agreements with the following:

**EDUCATIONAL SERVICE CENTER OF NORTHEAST OHIO**

Inter-district Service Area Contract 2018-2019 School Year for a Temp School Psychologist as needed.

Moved by Mrs. Iezzi, seconded by Mrs. Timura, that the Board of Education approve the agreements for services as presented above.

ROLL CALL: Iezzi – Yes, Timura – Yes, Saxon – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

**Resolution 18:12-375 ACCEPTANCE OF GIFTS**

It is recommended that the Board of Education accept the following gifts with appreciation:

1. A Monetary donation of Two Thousand Seven Hundred Forty One Dollars and Ten Cent (**\$2,741.10**) was donated by the Lions Club Educational Outreach Program to North Ridgeville City Schools' Staff Members to be used for specific items as requested by Staff.
2. Early Intervention Therapeutic Foot Propelled Tryke (estimated value \$356.00) was donated by the North Ridgeville Kiwanis Club to the Early Childhood Learning Community to be used by students in the Preschool Program.
3. Electronic Components that includes the following items: Time Delay/Relay Meter RV2-4416 Meters, Timer, P2-4906 Meter, EMC - 1500 Digital Meter, 722-0001 Counter, 1103 Digital Counter, 1112 Digital Counter, Digital Panel Meter, H5CX-A-N Timer, Frequency Meter, CTR24-2233 NPN Counter and multiple Resistors (Estimated valued \$500) was donated by Ken Brown of Vitamix to the Ranger High Tech Academy.
4. Three Hundred Dollars was donated by Marchant Family to the North Ridgeville High School Rangerettes Dance Team.
5. A Monetary donation of Twenty Five Hundred Dollars (\$2,500.00) was donated by the North Ridgeville Rotary Club to the North Ridgeville School District for the advising an Interact Club at the North Ridgeville High School.

Total donations received for the 2018-2019 school year: \$10,155.10

Moved by Mrs. Timura, seconded by Mrs. Iezzi, that the Board of Education accept the above gifts with appreciation.

ROLL CALL: Timura – Yes, Iezzi – Yes, Saxon – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)



**Resolution 18:12-376 OHIO SCHOOL BOARDS ASSOCIATION (OSBA) – LEGAL ASSISTANCE FUND (LAF)**

It is recommended that the Board of Education approve renewal of the Ohio School Board Association (OSBA) Legal Assistance Fund (LAF).

Whereas, the North Ridgeville City Schools Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Board Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for the calendar year 2019 and authorizes the treasurer to pay the LAF \$250.00.

Moved by Mrs. Iezzi, seconded by Mrs. Timura, that the Board of Education approve the renewal of the OSBA's Legal Assistance Fund membership for 2019 as listed above.

ROLL CALL: Iezzi – Yes, Timura – Yes, Saxon – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

**Resolution 18:12-377 OHIO SCHOOL BOARDS ASSOCIATION (OSBA)**

It is recommended that the Board of Education approve renewal of the Ohio School Board Association (OSBA) 2019 Annual Membership. Totaling a cost of \$6,722.00.

Moved by Mrs. Saxon, seconded by Mr. Vacha, that the Board of Education approve the renewal of the OSBA's annual membership for 2019 as listed above.

ROLL CALL: Saxon – Yes, Vacha – Yes, Iezzi – Yes, Timura – Yes, McCarthy – Yes. Motion carried (5-0)

**Resolution 18:12-378 ELECTION OF PRESIDENT PRO-TEMPORE**

Office of President Pro-Tempore for the January 2, 2019 Organizational Meeting.

The President will accept nominations for the position of President Pro-Tempore.

- a. Mrs. McCarthy nominated by Mr. Vacha
- b. Mr. Vacha nominated by Mrs. Saxon

Moved by Mrs. Saxon, that the nominations be closed. (No second required.)

ROLL CALL: Saxon – Yes, Iezzi – Yes, Timura – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

Voting for the office of President Pro-Tempore as follows:

Mrs. Iezzi votes for Mr. Vacha

Mrs. McCarthy votes for Mr. Vacha

Mrs. Saxon votes for Mr. Vacha

Mrs. Timura votes for Mr. Vacha

Mr. Vacha votes for Mrs. McCarthy

Mr. Vacha is elected as President Pro-Tempore of the Board of Education for the January 2, 2019 Organizational meeting.

**Resolution 18:12-379 APPOINTMENT OF PRESIDENT PRO-TEMPORE**

It is recommended that the Board of Education appoint Mr. Vacha as President Pro-Tempore for the January 2, 2019 Organizational Meeting.

Moved by Mrs. Saxon, seconded by Mrs. Timura, that the Board of Education approve the appointment of President Pro-Tempore as listed above.

ROLL CALL: Saxon – Yes, Timura – Yes, Iezzi – Yes, Vacha – Yes, McCarthy – Yes. Motion carried (5-0)

**TREASURER’S REPORT**

**Resolution 18:12-380 FINANCIAL REPORT AND REPORT OF INTEREST AND INVESTMENTS**

It is recommended that the Board of Education approve the Financial Report and Report of Interest and Investments for November 2018.

Moved by Mr. Vacha, seconded by Mrs. Timura, that the Board of Education approve the Financial Report and Report of Interest and Investments for November 2018.

ROLL CALL: Vacha – Yes, Timura – Yes, Iezzi – Yes, Saxon – Yes, McCarthy – Yes. Motion carried (5-0)

**Resolution 18:12-381 TRANSFER OF FUNDS**

It is recommended that the Board of Education approve the Transfer of Funds listed below to satisfy OFCC Maintenance Fund Requirements: (.5 Mil levy Passed in 2013)

**From:** 003-9001 Permanent Improvement Fund  
**TO:** 034-9001 Classroom Facilities Maintenance Fund  
**Amount:** \$81,013.50

Moved by Mr. Vacha, seconded by Mrs. Iezzi, that the Board of Education approve the Transfer of Funds as listed above.

ROLL CALL: Vacha – Yes, Iezzi – Yes, Saxon – Yes, Timura – Yes, McCarthy – Yes. Motion carried (5-0)

**Resolution 18:12-382 THEN AND NOW SCHOLASTIC BOOK FAIRS INC.**

It is recommended that the Board of Education approve the Motion to hereby certify that both at the time of the making of the yearly purchase for the Scholastic Book Fairs Inc. supplies and service to the District, and at the date of the execution of this purchase, the amount of \$5,436.84 was appropriated for such contract or order and is in the treasury or in the process of collection to the credit of the 001 General fund free from any previous encumbrances.

Moved by Mr. Vacha, seconded by Mrs. McCarthy, that the Board of Education approve the Then and Now Scholastic Book Fairs Inc. as listed above.

ROLL CALL: Vacha – Yes, McCarthy – Yes, Iezzi – Yes, Saxon – Yes, Timura – Yes. Motion carried (5-0)

**ADDITIONAL BUSINESS** - none

1. OLD BUSINESS – DISCUSSION ITEMS
  
2. NEW BUSINESS – DISCUSSION ITEMS

**ANNOUNCEMENTS** - none

**HEARING OF PUBLIC ON NEW ITEMS** \* - none

**Resolution 18:12-383 ADJOURN TO EXECUTIVE SESSION at 7:02 p.m.**

It is recommended that the Board of Education enter in Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, compensation of public employees and matters related to negotiations of public employees.

Moved by Mrs. Saxon, seconded by Mr. Vacha, that the Board of Education enter into Executive Session.  
ROLL CALL: Saxon – Yes, Vacha – Yes, Iezzi – Yes, Timura – Yes, McCarthy – Yes. Motion carried (5-0)

Mrs. Timura exited meeting at 7:08 p.m.

**Resolution 18:12-384 EXIT EXECUTIVE SESSION AND RETURN TO REGULAR SESSION at 7:31 p.m.**

It is recommended that the Board of Education exit Executive Session and return to Regular Session.

Moved by Mr. Vacha, seconded by Mrs. Iezzi, that the Board of Education exit Executive Session and return to Regular Session.

ROLL CALL: Vacha – Yes, Iezzi – Yes, Saxon – Yes, Timura – Absent, McCarthy – Yes. Motion carried (4-0)

**Resolution 18:12-385 ADJOURN at 7:31 p.m.**

It is recommended that the Board of Education adjourn this Regular Meeting with no action to follow.

Moved by Mr. Vacha, seconded by Mrs. Iezzi, that the Board of Education adjourn this Regular Meeting with no action to follow.

ROLL CALL: Vacha – Yes, Iezzi – Yes, Saxon – Yes, Timura – Absent, McCarthy – Yes. Motion carried (4-0)

\* In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting. (NRCS Board Policy: BDDH)

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**Mrs. Kelly McCarthy, President**

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**Mr. Michael Verlingo, Treasurer**

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**Date**